

No. 1/2(2)/2015-NCW(A)-Pt.
National Commission for Women
Plot No. 21, Jasola Institutional Area
New Delhi – 110 025.

**Sub: Filling up of vacant posts in the National Commission for Women
by deputation on 'Foreign service terms'/re-employment on contract
basis.**

Applications are invited from dynamic, effective and experienced eligible officers, working in Ministries/Departments of the Central Government/Autonomous Body/Public Sector Undertaking/State Government Departments/State Government Public Undertakings/ Universities/Financial Institutions/Autonomous/Semi-Government/Statutory Bodies etc., on deputation on 'foreign service terms'/Re-employment on contract basis in the following discipline. Period of deputation including the period of deputation immediately preceding the appointment in the same or any other organization/department of Central Government should ordinarily not exceed 3 years. The maximum age limit is 56 years as on the closing date of receipt of application. Application as per the proforma may be sent to Under Secretary National Commission for Women, Plot No. 21, Jasola Institutional Area, New Delhi 110 025. Last date for receiving application is one month from the date of publication in Employment News.

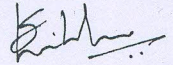
Sl No.	Name of the post	No of post	Eligibility conditions
1.	Law Officer (Rs.15,600-39,100+ 6600(GP))	01 (One)	Holding analogous post on regular basis OR With five years of regular service in the revised pay scale Rs.9300-34800/+ 5400 GP) or equivalent OR With six years of regular service in post in the scale of Rs.9300-34800/+ 4800 GP) or equivalent. OR With seven years of regular service in the scale of Rs.9300-34800/+ 4600 GP) or equivalent. qualifications and experience :- Degree in Law (LLB/BL) of a recognized university or equivalent 5 years experience in handling service and other legal matters including those in the Courts of Tribunals.
2.	Assistant Law Officer Rs.9300-34800+ Rs.4800 (GP) (PB-2)	01 (One)	(a) (i) holding analogous posts on regular basis in the parent Cadre or Department; or (ii) With three years' service in the scale of pay of Rs.9,300-34,800+4600 GP or (iii) With six years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.9,300-34,800 + 4200/- GP or equivalent in the parent cadre or department . (b) (i) Possessing Law degree from recognized University ; and (ii) three years experience in handling service and other legal matters including those in the Courts or Tribunal.

In the absence of suitable candidate(s), the above post(s) can also be filled up on Re-employment (on contract basis). Hence, a person who has served as Government employee or has held equivalent posts, satisfying the eligibility criteria as has been prescribed above, may also apply in the prescribed proforma.

The period of appointment for the persons appointed under re-employment on contract basis shall generally be for two years. However, the officers selected on Re-employment on contract would be retained only up to 65 years, The age should not exceed 62 years as on the last date of submission of application.

Note:

1. Advance copy can be sent by the candidates in the prescribed proforma. The department is required to forward the application of the candidate alongwith attested copies of ACRs for the last 5 years and vigilance clearance certificate.
2. The Commission reserves the right to reject any of the application or all the applications without assigning any reason whatsoever.



(J. Shailendar)
Under Secretary

BIO-DATA/PROFORMA FOR SUBMISSION OF APPLICATION
FOR THE POST OF _____
ON DEPUTATION/RE-EMPLOYMENT (ON CONTRACT BASIS)

1.	Name of Applicant					
2.	Address in block letters					
3.	Contact No.		Landline (with STD Code) Mobile No. _____			
4.	E-Mail					
5.	Category					
6.	Date of Birth (in Christian era)					
7.	Date of Retirement under Central Government Rules					
8.	Educational Qualification (in case of insufficient space, please attach separate sheet duly signed by the applicant)					
S. No.	Exam Passed	Year	Subjects offered	Name of Institute	Board/University	Percentage of marks obtained
9.	Whether other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rule, state the authority for the same)					
Qualification/Experienced required				Qualification/Experienced possessed by		
10.	Details of employment in Chronological order (in case of insufficient space, please attach separate sheet duly signed by the applicant)					
Office/Instt./Orgn.	Post Held	From	To	Scale of Pay/Pay Band & Grade Pay and basic pay. (in CDA/IDA pattern)		Nature of duties

11.	Nature of present employment, i.e. Ad hoc or Temporary or Permanent	
12.	In case the present employment is held on Deputation/Contract basis, please state:-	
	(a) The date of initial appointment on Deputation/Contract	
	(b) Period of appointment on Deputation/Contract	
	(c) Name and address of the parent Office/Organisation to which applicant belongs/retired from.	
13.	Additional details about present employment . Please state whether working under;	
	(a) Central Government	
	(b) Autonomous Body	
14.	Gross monthly emoluments drawn with grade pay (Please provide details thereof) (Also specify whether CDA pattern or IDA pattern or Grade Pay equivalent to CDA pattern)	
15.	Additional information, if any, which applicant would like to give in support of his/her suitability for the post. (in case of insufficient space, please attach separate sheet duly signed by the applicant)	

* Please submit copy of LPC/Pay Slip/last pay drawn/PPO along with application.

I have read the terms and condition of appointment and certify that the above information is true to the best of my knowledge and belief. Further, I am liable to be disqualified even after my appointment at NCW, in case any information given above is found to be incorrect/incomplete or false/forged.

Date :

Place :

Signature of the Applicant

CERTIFICATE BY THE EMPLOYER, when applying on Deputation basis

- i. Certificate that Shri _____ holds a permanent post of _____ Under the _____ since _____.
- ii. The integrity of Shri _____ is beyond doubt.
- iii. He has submitted his application to this office on _____ and his Pay Band is _____ having Grade Pay of Rs. _____ in the parent office.
- iv. This office has no objection in case the application of Shri _____ is considered for appointment for Deputation for the post of _____ at _____.

- the NCW. Further, it is certified that Shri _____ shall be relieved immediately in case of his/her selection in NCW at the post applied for.
- v. The information given by Shri _____ in the application Performa have been verified with reference to his/her service records and found correct.
 - vi. No Vigilance or disciplinary case is pending or contemplated against the official concerned during the last 10 years.
 - vii. Up-to date ACR/APAR dossier of the concerned official for the last five year i.e. period 2010-2011 to 2014-2015 are enclosed herewith.

Date :

Place :

Signature
Head of Office/Department
With Official Seal