

(on website)

F.No. 1/2(2)/2017-NCW(A)-PAO
National Commission for Women
Plot No. 21, Jasola Institutional Area
New Delhi – 110 025.

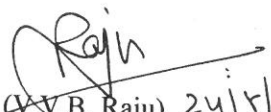
Sub: Filling up of anticipated vacant post in the National Commission for Women by deputation on 'Foreign service terms' basis.

Applications are invited to fill up the following post by deputation on 'foreign service terms' basis from amongst officers of Central/State Govts./UTs/PSUs/Universities/Financial Institutions/Autonomous/ Semi-Government/ Statutory Bodies etc. Period of deputation including the period of deputation immediately preceding the appointment in the same or any other organization/department of Central Government shall not exceed 3 years. The maximum age limit is 56 years as on the closing date of receipt of application. Application as per the proforma may be sent to Under Secretary National Commission for Women, Plot No. 21, Jasola Institutional Area, New Delhi 110025. Last date for receiving application is 30 days from the date of publication in Employment News:

Sl No.	Name of the post	No of post	Eligibility conditions
1.	Pay & Accounts Officer Pre-revised scale of pay of Rs.15600-39100 + G.P Rs. 6600/- (PB-3) Level-11	01 (one)	Essential : Officers under the Central or State Government or Union Territories/Central Autonomous Bodies/Semi-Government/ Statutory Organizations etc:- (a) (i) holding analogous posts on regular basis in the parent Cadre or Department; or (ii) Accounts Officer with five years' service in the Pay Band of Rs.9,300-34,800 + Grade Pay 5400/- . (iii) Eight years' regular service as AAO/JAO in the pay Band of Rs.9300-34800 + GP 4800 and (iv) Ten years' regular service as AAO/JAO in the pay Band of Rs.9300-34800 + GP 4600 (b) Possessing B.Com degree from a recognized University.

Note:

1. Advance copy can be sent by the candidates in the prescribed proforma. The department is required to forward the application of the candidate alongwith attested copies of ACRs for the last 5 years and vigilance clearance certificate.
2. The Commission reserves the right to reject any of the application or all the applications without assigning any reason whatsoever.


(A.V.B. Raju) 24/5/2017
Deputy Secretary

BIO-DATA/PROFORMA FOR SUBMISSION OF APPLICATION ON DEPUTATION

FOR THE POST OF

1.	Name of Applicant					
2.	Address in Block Letters					
3.	Contact No.		Landline (with STD Code) Mobile No.			
4.	E-Mail					
5.	Category					
6.	Date of Birth (in Christian era)					
7.	Date of Retirement under Central Government Rules					
8.	Educational Qualification (in case of insufficient space, please attach separate sheet duly signed by the applicant)					
S. No.	Exam Passed	Year	Subjects Offered	Name of Institute	Board/University	% age of marks
9.	Whether other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rule, state the authority for the same.)					
<u>Qualification/Experienced required</u>			<u>Qualification/ Experienced possessed by</u>			

10.	Details of employment in Chronological order (in case of insufficient space, please attach separate sheet duly signed by the applicant.)				
Office/ Instt./ Orgn.	Post Held	From	To	Scale of Pay/Pay Band & Grade Pay and basic pay. (in CDA/IDA Pattern)	Nature of Duties.
11.	Nature of present employment, i.e. Adhoc or Temporary or Permanent				
12.	In case the present employment is held on Deputation/Contract basis, please state:-				
	(a) The date of initial appointment on Deputation/Contract				
	(b) Period of appointment on Deputation/ Contract				
	(c) Name and address of the parent Office/Organisation to which applicant belongs.				
13.	Additional details about present employment. Please state whether working under;				
	(a) Central Government				
	(b) Autonomous Body				
14.	Gross monthly emoluments drawn with grade pay (Please provide details thereof) (Also specify whether CDA pattern or IDA pattern or grade pay equivalent to CDA pattern)				
15.	Additional information, if any, which applicant would like to give in support of his/her suitability for the post. (in case of insufficient space, please attach separate sheet duly signed by the applicant)				

I have read the terms and conditions of appointment and certify that the above information is true to the best of my knowledge and belief. Further, I am liable to be disqualified even after my appointment at NCW, in case any information given above is found to be incorrect/incomplete or false/forged.

Date:

Place:

Signature of the Applicant.

CERTIFICATE BY THE EMPLOYER, when applying on Deputation basis

- i. Certified that Shri _____ holds a permanent post of _____ Under the _____ since _____.
- ii. The integrity of Shri _____ is beyond doubt.
- iii. He has submitted his application to the office on _____ and his pay Band is _____ having Grade Pay of Rs. _____ in the parent office.
- iv. This office has no objection in case the application of Shri _____ is considered for appointment for Deputation for the post of _____ at the NCW. Further, it is certified that Shri _____ shall be relieved immediately in case of his/her selection in NCW at the post applied for.
- v. The information given by Shri _____ in the application Performa have been verified with reference to his/her service records and found correct.
- vi. No Vigilance or disciplinary case is pending or contemplated against the official concerned during the last 10 years.
- vii. Up-to date ACR/APAR dossier of the concerned official for the last five year i.e. period 2010-2011 to 2014-2015 are enclosed here with.

Date:

Place:

Signature

Head of office/Department

With official Seal