

F.No.4-43/2009-NCW(A)
NATIONAL COMMISSION FOR WOMEN
(ADMINISTRATION SECTION)

4, DEENDAYAL UPADHYAY MARG
NEW DELHI-110002

TO,

The Under Secretary (Admn.)
All Ministries/Department of Government of India

Sub:- **Filling up of vacant pos of Junior Hindi Translator in the National Commission for Women on deputation basis-reg.**

Appointment is invited for the post mentioned in the Annexure to fill up the vacancy in the National Commission for Women by deputation on "foreign service terms" period of deputation including the period of deputation in ex-cadre post held immediately preceding the appointment in the same or any other organization/Department of the Central Government should not ordinarily exceed three years. Application from eligible candidates in the prescribed format may please be forwarded through proper channel along with attested copies of ACRs for the last 5 years and vigilance clearance within 21 days from the date of this advertisement to the Law Officer, National Commission for Women (NCW), 4 Deendayal Upadhyay Marg, New Delhi-110002.

Sd/
(Yogesh Mehta)
Law Officer

Annexure

S.No.	Name of the post & pay band	No. of post	Eligibility conditions
1.	Junior Hindi Translator	One	<p>Essential:-</p> <p>Central Government Officers holding analogous posts on regular basis or Officers having 08 years regular service in the post in the Scale of pay of Old Scale Rs. 3050-75-3950-80-4590/= (Revised pay band+ grade pay of Rs.5200-20200+1900/=</p> <p>Essential Qualification:-</p> <p>(a) Master Degree of a recognized University in Hindi or English with Hindi as a compulsory subject at Degree Level or vice versa.</p> <p style="text-align: center;">Or</p> <p>Master Degree in any of the subject in English or Hindi and Hindi as a Compulsory subject in Degree in Level or Vice Versa.</p> <p style="text-align: center;">Or</p> <p>Graduate with Hindi and English as a compulsory subject and one year's translation course from a recognize institute.</p> <p>(b) Desirable: Candidates, who have computer knowledge, will be given preference.</p>

PROFORMA

1	Name	:	
2.	Postal Address with Telephone No.	:	
(i)	Office	:	
(ii)	Residential	:	
3	Date of Birth	:	
4	Date of retirement under Central Government/State Government Rules	:	
5	Educational Qualifications	:	
6	Present post held, date from which held and the scale of pay	:	
7	Details of past service	:	From To
	(a) Name of the post and employer	:	
	(b) Nature of appointment (whether ad-hoc or regular)	:	
	(c) Scale of Pay	:	
	(d) Nature of duties performed (in brief)	:	
		:	
8	Whether belongs to SC/ST/OBC	:	
9	Remarks (if any)	:	