

**File No. 2/6(2)/2009-NCW (G)**  
**National Commission for Women,**  
**4, Deen Dayal Upadhyaya Marg,**  
**New Delhi – 110002**

**Date: 14<sup>th</sup> December, 2011**

**NOTICE INVITING TENDERS**

**Sub:- SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF WINDOWS BASED DUAL PROCESSOR PEDESTAL SERVER as per our configuration.**

Quotations are invited for purchase of Windows based pedestal server under specific configuration as mentioned below:-

- Server motherboard having 2 Intel six core Xeon X5645 (2.4 GHz, 12MB Cache, 5.8GT/s) with 5xPClex slots and 1xPCI slots. The system with
  - Chipset – Intel 5520
  - 4x4GB DDR-III 1333 MHz or higher SDRAM Memory with ECC expandable up to 192 GB, 12 DIMM slots
  - Integrated Graphic Controller
  - SAS Controller supporting RAID 0 & 1
  - Integrated Server Ethernet dual port controller (10/100/1000Gbps) with full duplex
  - Ports – 6xUSB 2.0 (2xFront, 4xRear), 2xSerial, 1xManagement port, 2xRJ45
  - 2x300 GB SAS 6Gbps or higher Hot swap HDD (15K rpm or higher), 3.5”
  - Internal DVD writer
  - OEM 18.5” TFT LCD wide monitor having 5 ms or better response & TCO05 certified
  - 104 Keys OEM Keyboard (USB) with bilingual support & Key Skin Cover & OEM two button with scroll optical mouse (USB)
  - System utilities with all required device driver software as per above Configuration for OS installation, installation, System configuration and for Server management
  - Certified Server chassis for quoted Mother Board with 9 fans (4xSMPS (each 2), 2xCPU, 3xSystem), and equipped with redundant hot swap 650 (1+1) Power Supply to sustain above configuration and 8x3.5” hot swap Drive bays for HDD and 3x5.25” Ext. drive bays.
  - Support for Windows & Linux (32Bit & 64Bit both) and certification for both 64 Bit OS.
  - Remote Management of Server over LAN.

- Processor SPEC CPU2006 benchmarked with maximum 48GB RAM, SPEC rating is 260
- Warranty: 5 Years on-site Comprehensive Warranty Support.
- Software supports
  - Microsoft® Windows Server Standard 2008 Edition software (for 5 clients) with media
  - Microsoft SQL Server standard edition – 2008 MOLP with media
  - Visual Studio .Net – 2008
  - Antivirus for Windows Server

The vendors who would be supplying the server with above specifications are requested to submit their quotations by 4<sup>th</sup> January, 2012 which will be opened on the same day. The following terms and conditions are required to be fulfilled. In complete quotation would not be entertained.

**Sd/-**  
**(SRADDHA PAUL)**  
**Under Secretary**

**TENDER DOCUMENT  
FOR  
SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF  
WINDOWS BASED DUAL PROCESSOR PEDESTAL SERVER IN  
NATIONAL COMMISSION FOR WOMEN**

**NATIONAL COMMISSION FOR WOMEN  
4, DEEN DAYAL UPADHYAYA MARG  
NEW DELHI-110 002**

**Tel. : 011-23213485, FAX : 23216154/23216988**

**E-mail : [us-ncw@nic.in](mailto:us-ncw@nic.in), Web. : [www.ncw.nic.in](http://www.ncw.nic.in)**

## TERMS & CONDITIONS

1.	Purchaser	National Commission for Women
	Status of Firm	<ol style="list-style-type: none"> <li>1. The Tenderer should be registered with the Sales Tax Department. PAN No. and DVAT registration No. should be quoted.</li> <li>2. In case of authorized vendors a <b><i>certificate of dealership</i></b> from the Original Equipment Manufacturer (OEM) should be attached along with the Bid</li> </ol>
2.	Double bid system	<ol style="list-style-type: none"> <li>1. This tender will be processed in double bid system.</li> <li>2. <b>The bids are invited <i>only</i> from manufacturers or authorized vendors of the manufacturers of the items mentioned above.</b></li> </ol>
3.	Technical Bid	<p><b>Technical bid should include the following: -</b></p> <p><b>1) The details of the firm: -</b></p> <ol style="list-style-type: none"> <li>a) Name of the firm</li> <li>b) Business address of the firm</li> <li>c) Telephone no.</li> <li>d) Mobile no. (if any) .</li> <li>f) Should assess to IT/ST and if so PAN/ST No.</li> </ol> <p><b>2) Bids of tenderers who fulfill the following criteria would only be entertained (along with proof):-</b></p> <ol style="list-style-type: none"> <li>a) The tenderer should be a company registered in India.</li> <li>b) The tenderer should have good reputation in the market and their clients should include Govt. Departments/ Ministries and Government undertakings.</li> <li>c) The vendor must be an Authorised Sales Partner/Distributor for Microsoft and should hold a valid certificate (Copy of certificate issued from Microsoft must be attached along with the bid).</li> <li>d) The tenderer should have been a profit making organization for the last <b>5 years</b>.</li> </ol>
4.	Financial Bid	<b>Financial bid should include –</b>

		<ol style="list-style-type: none"> <li>1. Rate of <b>Windows Server Standard 2008 Edition software (for 5 clients) with media, for the Windows based Pedestal Server (Intel Xeon Six Core, Dual Processor) in National Commission for Women, New Delhi. VAT / Taxes should also be stated separately. If VAT / Taxes are not mentioned separately, it will be presumed that the amount mentioned is inclusive of taxes.</b></li> <li>2. <b>Financial bids of only those who qualify technically will be opened.</b></li> </ol>
5.	Firm and fixed rates	<ol style="list-style-type: none"> <li>1. The price quoted by the Tenderer has to be an <b>all inclusive price i.e. it shall include all taxes, levies, duties, insurance, transportation etc.</b></li> <li>2. The price quoted by the Tenderer cannot be altered or changed due to escalation on account of any variation in taxes, levies, and cost of material.</li> <li>3. The whole system/machine should be OEM manufactured with a proper certificate to this effect from the OEM</li> </ol>
6.	Non-transferability	This tender is non-transferable.
7.	Terms & conditions	Terms & Conditions as set out in this Tender Document shall have to be complied with by the tendering firm. Offers not complying with such terms & conditions shall be ignored/ rejected at the discretion of this Department. Only those who qualify in technical bid their financial bids will be opened and those who fail to qualify in technical bid will have the financial bid returned.
8.	Earnest Money Deposit	<ol style="list-style-type: none"> <li>1. The Tenderer shall deposit a sum of Rs.20,000/- (Rupees twenty thousand only) as Earnest Money Deposit (EMD) in the form of Demand Draft issued by a Scheduled Bank in favour of P&amp;AO, NCW, New Delhi. Any tender not</li> </ol>

		<p>accompanied with EMD in the form of Demand Draft <b>is liable to be rejected.</b></p> <p>2. The EMD <b><i>will not bear any interest</i></b> and this amount shall be forfeited in the event of any evasion, refusal or delay on the part of the Tenderer to sign and execute the order in case his tender is accepted. In case of unsuccessful Tenderers the EMD will be returned <b><i>after the expiry of the tender validity period.</i></b></p>
9.	Performance Security	<p>Successful bidders who are awarded the work order for carrying out the jobs on the basis of this Tender Enquiry shall be required to furnish a Performance Security for a period of six months (Warranty period) of an amount equal to 5% of the awarded cost of the contract (excluding statutory duties and taxes) in the form of DD/Pay order, banker's Cheque, Fixed Deposit Receipt (FDR) or bank Guarantee from any Nationalized Indian bank within 15 days of the award of the Contract for a period of three months. The format for such Performance Bank Guarantee (PBG) will be provided by NCW alongwith the work order. In the event of failure on the part of the successful bidder awarded the Contract to furnish performance Security, EMD furnished with the Tender by such firm shall stand forfeited.</p>
10.	Prescribed Forms	<p>Tenders of firms received in the format prescribed in this tender document shall only be considered. Offers not received in prescribed format shall be ignored and no correspondence in this regard will be entertained. Telegraphic/ Telex/ Fax/ E-mail/ Letterhead/ Quotations will not be accepted and ignored straightaway.</p>
11.	Late/delayed tenders	<p>Tenders received late/delayed after prescribed closing time due to any reason whatsoever will not be accepted under any circumstances. Tenderers may note that if the date of tender opening given in this Tender Document is declared a closed holiday by the Central Government, the tender shall be opened on the</p>

		next working day at the same timing. In such an event the closing hours for receipt of tenders in NCW will stand automatically extended up to 1500 hours of the next working day in the Central Government Offices.
12.	Purchaser's right	Purchaser reserves the right to reject any tender/all tenders in full or part thereof without assigning any reasons.
13.	Duties & Taxes	<p>Tenderers are requested to enclose a copy of their valid sales tax certificate/VAT registration number.</p> <p><b>i) Excise Duty :</b> The tenderers must clearly indicate in their bid the rate/quantum of Excise Duty applicable and payable by them irrespective of the fact whether the quoted prices are inclusive or exclusive of Excise Duty. If it is intended to ask for excise duty or any other charges extra, the same must be specifically stated. In absence of such stipulation it will be presumed that prices are inclusive of all such charges and no claim for the same will be entertained. They should also indicate their Excise Duty Registration. In the case of small scale industrial units, they should indicate the rates of Excise Duty in various turnover slabs.</p> <p>If a tenderer states in his bid that the Excise Duty in nil, he must intimate the basis for the same and also confirm that no Excise duty will be charged by him under any circumstances.</p> <p><b>ii) Sales Tax/VAT :</b> Tenderers should indicate in their Bid whether the price quoted are exclusive or inclusive of sales tax/VAT . They should indicate the rate(s) of VAT/Local Sales Tax (as may be applicable) and Central Sales Tax with &amp; without Form-“C”. In case, they are exempted from payment of sales tax, a copy of the Exemption Certificate issued by the appropriate authority may be furnished.</p>
14.	Purchaser's Address	The quotation should be addressed to 'Under Secretary, Admn , National Commission for Women, 4, Deen Dayal Upadhyaya Marg, New Delhi-2 and should be dropped in the Tender

		Box of NCW kept near Reception at NCW, Deen Dayal Upadhyaya Marg, New Delhi-2 on or before at 1500 hours on 16 <sup>th</sup> December, 2011. In case the sealed envelope is larger than the mouth of the Tender Box, and cannot be dropped in the Tender Box, the same may be submitted by hand to Under Secretary, NCW or S.O. NCW.
15.	Inspecting Officer	Authorized representative of NCW, New Delhi.
16.	Inspection Authority	National Commission for Women, New Dlehi or any party, Govt. agency, so authorized by NCW.
17.	Work site	National Commission for Women, 4, Deen Dayal Upadhyaya Marg, New Delhi-110 002.
18.	Job Execution period	Successful tenderer will have to supply and install the machine within a week's time from the date of placing the purchase order to the firm, failing which earnest money will be stand forfeited and no claim will be entertained.
19.	Dispatch instructions	Stores are required to be delivered at the NCW premises on free delivery to the consignee's premises/ freight paid basis.
20.	Payments Terms	100% payment shall be released on successful execution of the work complete with installation & commissioning of the equipments, accessories at site. Advance payment will not be made under any circumstances.
21.	Paying authority	Pay & Accounts Office, NCW, New Delhi-110 002.
22.	Liquidated Damages	In case the firm does not complete the work within the work execution period as stipulated, action will be taken against the firm to recover from the contractor as agreed liquidated damages including administrative expenses and not by way of penalty a sum equivalent to 1/2% per week of the price of any stores which the contractor has failed to execute/deliver/install within the stipulated time limit. Where delivery thereof is accepted after expiry of the aforesaid period, the total damages so claimed shall not



		exceed 10% of the total contract price.
23.	Acceptance of offer	Item-wise prices should be quoted. For award of contract, the bundled price of all items will be considered. If any contractor has offered the lowest bundled price of all the items then the total contract will be awarded to the contractor.
24.	Warranty	Tenderer will warrant the hardware and software against defects arising out of faulty design, materials and workmanship for a period of <b>one year from the Date of Acceptance of the entire system (hardware and software)</b> . Defective equipment / software shall be replaced by the Tenderer at his own cost, including the cost of transport, if any. The new releases (minor /major) versions; bug-fixes etc. for the hardware and system software will be supplied to National Commission for Women at no extra charge, with necessary documentation.

The quotation complete in all respect should reach the undersigned at the latest by 4<sup>th</sup> January, 2012 by 1500 Hrs. The quotations will be opened in the NCW office on 4<sup>th</sup> January, 2012 at 1600 Hrs.

**Signature of the Tenderer**

**TENDER DOCUMENT  
 QUOTATION FOR  
 SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF  
 WINDOWS BASED DUAL PROCESSOR PEDESTAL SERVER IN  
 NATIONAL COMMISSION FOR WOMEN**

**TECHNICAL BID**

(In separate sealed Cover-I super scribed as Technical Bid)

<b>S. No.</b>	<b>Description</b>	<b>Information</b>
1.	Name of the Applicant	
2.	Nationality	
3.	Address (attach separate paper for addresses of other offices)	Regd. Office :  Head Office :
4.	Telephone Numbers	Landline No. :  Mobile No. :  FAX No. :  E-mail address :
5.	Other details	PAN Details (please attach copy)  VAT Registration Number (please attach copy) :  Sales Tax Regn. No. :  Trade Licence No. (please attach copy):
6.	Please attach copy of last three years return of Income Tax.	
7.	Please attach balance sheet of company duly certified by chartered accountant for last three years.	

8.	Constitution	<p>Individual</p> <p>Sole Proprietorship Concern</p> <p>Partnership Firm</p> <p>Public Ltd. Company</p> <p>Private Ltd. Company/Public Sector Enterprises</p>
9.	If partnership firm/if company, Name of all Partners/Directors or Board	
10.	Is the Individual/sole proprietor/ any partner of the firm/Director of Company	<p>Dismissed Government Servant :</p> <p>Removed from approved list of contractors :</p> <p>Demoted to a lower class of contractors in CPWD/PWDs. :</p> <p>Convicted by a court of law :</p> <p>Retired official of Govt. of India within last one year:</p> <p>Director or partner of any other company/firm with CPWD/PWDs or any other Govt. Department.</p> <p>Member of Parliament or any State Legislative Assembly :</p> <p>If answer to any of the above is “Yes”, furnish details on a separate sheet :</p>
11.	a) Name of the person holding power of attorney.	
	b) Nationality.	
12.	Name of the Bankers with full details/orders.	

13.	Please attach bank solvency certificate	
14.	Place of business	
15.	Please provide copies of work order alongwith completion certificate for satisfactory execution of one/two/three similar job of 80%/50%/40% value of estimated cost during last five years.	
16.	Any work done particularly in Govt. offices?	
17.	Is any person working with the applicant a near relative of the official of National Commission for Women? If yes, give details.	
18.	<b>Certificates :</b>  <b>a) I/We (including all partners) certify that I/we have read the Terms &amp; Conditions mentioned in the tender enquiry form and shall abide by them. Please sign. each page of terms and conditions.</b>	
19.	b) I/We certify that the information given is true to the best of my/our knowledge. I/we also understand that if any of the information is found wrong/false at any stage. I/we are liable to be deregistered from panel of approved contractors / banned for doing any business dealings with Government Departments or blacklisted or subject to any monetary penalties be deemed fit any appropriate by National Commission for Women/ Government.	

20.	c) I/We certify that no case is pending with the police against the proprietor/ firm/ partner or the company (Agency). Convictions of any in the past against the firm may be stated.	

**(Signature of the Tenderer with seal)**

**Name :**

**Seal :**

**Address :**

**Phone No. (O) :**

**Date :**

**FINANCIAL BID**  
**(In sealed Cover-II super scribed “Financial Bid”)**  
**QUOTATION FOR**  
**SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF**  
**WINDOWS BASED DUAL PROCESSOR PEDESTAL SERVER IN**  
**NATIONAL COMMISSION FOR WOMEN**

**WINDOWS BASED DUAL PROCESSOR PEDESTAL SERVER**  
**configuration –**

**Proforma for Quotation**

**Name of Tenderer :**

<b>S. NO.</b>	<b>Specifications</b>	<b>Quoted by Vendor</b>	<b>Remarks</b>
1.	<b>CPU :</b> 2 Intel six core Xeon X5645 (2.4 GHz, 12MB Cache, 5.8GT/s) with 5xPClex slots and 1xPCIor higher processor (to be supplied with one Six Core processor as standard) 12 MB L:2 cache supplied with two processors		
2.	<b>Motherboard:</b> Intel 5520 or better on Intel or equivalent OEM Motherboard. Motherboard should be capable of 1333 MHz FSB.		
3.	<b>Slots :</b> 2 PCI Express and 3 PCI		
4.	<b>Memory :</b> 4x4GB DDR-III 1333 MHz or higher SDRAM Memory with ECC expandable up to 192 GB, 12 DIMM slots		
5.	<b>Hard Disk Drive :</b> 2x300 GB SAS 6Gbps or higher Hot swap HDD (15K rpm or higher), 3.5”		
6.	<b>RAID Controller :</b> SAS Controller supporting RAID 0 & 1		
7.	<b>Monitor :</b> OEM 18.5” TFT LCD wide monitor having 5 ms or better response & TCO05 certified		

8.	<b>Video Controller :</b> Integrated Graphic Controller		
9.	<b>Keyboard :</b> 104 Keys OEM Keyboard (USB) with bilingual support & Key Skin Cover		
10.	<b>Mouse :</b> OEM two button with scroll optical mouse (USB)		
11.	<b>Bays :</b> 8x3.5” hot swap Drive bays for HDD and 3x5.25” Ext. drive bays.		
12.	<b>Ports :</b> 6xUSB 2.0 (2xFront, 4xRear), 2xSerial, 1xManagement port, 2xRJ45		
13.	<b>Cabinet :</b> Tower		
14.	<b>Certifications :</b> Windows, SQL Server and Visual Studio.Net		
15.	<b>DVD ROM :</b> Internal DVD writer		
16.	<b>Power Supply :</b> Redundant hot swap 650 (1+1) Power Supply to sustain the given configuration		
17.	<b>Networking :</b> Integrated Server Ethernet dual port controller (10/100/1000Gbps) with full duplex		
18.	<b>Operating System :</b> Windows Server Standard 2008 Edition software (for 5 clients) with media		

**(Signature of the Tenderer with seal)**

**Name :**

**Seal :**

**Address :**

**Phone No. (O) :**

**Date :**